

KEYSTONE LOCAL SCHOOL DISTRICT

Board of Education Meeting
Keystone High School
580 Opportunity Way
LaGrange, Ohio 44050

REGULAR MEETING

October 18, 2021

6:00 p.m.

AGENDA

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

I. CALL TO ORDER BY PRESIDENT

A. ROLL CALL:

Roll Call: O'Boyle____; Stang____; Sturgill____; Walter ____; Wakefield____;

B. PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

Moved by _____, second by _____ to

A. APPROVE AGENDA AS PRESENTED

B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR

C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED

Roll Call: O'Boyle____; Stang____; Sturgill____; Walter ____; Wakefield____;

III. APPROVE MINUTES OF PRIOR MEETINGS

A. APPROVE MINUTES OF PRIOR MEETINGS

Moved by _____, second by _____ to dispense with the reading of the minutes of the Regular Meeting on Monday, September 20, 2021. The minutes were distributed as required by law and shall be approved as presented.

Roll Call: O'Boyle____; Stang____; Sturgill____; Walter ____; Wakefield____;

IV. AUDIENCE PARTICIPATION

A. RECOGNITION AND HEARING OF VISITORS

(Discussion of Agenda Items only) In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.

B. INPUT FROM STAFF

C. KHS PRESENTATION ON MS. HEFFERNAN'S CLASS AND BBQ CLUB

D. KEYSTONE ATHLETICS 2021 FALL UPDATE BY JONATHAN BAILEY

V. CURRICULUM CORNER

Amanda Goran, Director of Curriculum and Instruction

- Trend Data

VI. SPED SPOTLIGHT

Kristen Campbell, Director of Pupil Services

- Transportation as a Service for SPED & Homeless Students

VII. FINANCIAL REPORT BY TREASURER/CFO

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for September 2021, as presented.

B. APPROVE NEW FUND

The Treasurer/CFO recommends approving the following fund:

1. Student Support and Academic Enrichment (584 9922)

C. FISCAL YEAR 2022 AMENDED APPROPRIATION

The Treasurer/CFO recommends approval of the amended appropriation resolution for Fiscal Year 2022 as shown in (Attachment A).

D. FY2022 ACTIVITY BUDGETS

The Treasurer/CFO recommends the adoption of the following Student Activity Budgets:

KHS

BBQ Club

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: O’Boyle____; Stang____; Sturgill____; Walter ____; Wakefield____;

VIII. SUPERINTENDENT REPORTS AND RECOMMENDATIONS

Items Requiring Board Action

A. EMPLOYMENT OF PERSONNEL

1. ACCEPT CLASSIFIED RESIGNATION

The Superintendent recommends accepting the following resignation for the purpose of retirement:

- a. Patricia Campbell – Bus Driver – effective end of day December 21, 2021

2. ACCEPT RESIGNATION

The Superintendent recommends accepting the resignation of the following individual:

- a. Amie Petras – Murray Ridge Special Needs Paraprofessional – effective end of day 9/22/2021

3. EMPLOY BLT PERSONNEL

The Superintendent recommends employing the following individual as a member of the Keystone Building Leadership Team (BLT) on an as needed basis, per time sheet, at tutor rate (currently \$28.00 per hour), for the 2021-2022 school year effective August 18, 2021 through May 27, 2022, to be paid from Title IIA:

KMS BLT

- a. Kathryn Dillen

4. EMPLOY ALTERNATE KHS BLT PERSONNEL

The Superintendent recommends employing the following individuals as alternate representatives of the Keystone High School Building Leadership Team (BLT) on an as needed basis, per time sheet, at tutor rate (currently \$28.00 per hour), for the 2021-2022 school year effective August 18, 2021 through May 27, 2022, to be paid from Title IIA:

- a. Tracy Abfall
- b. Adam Crabtree
- c. Jennifer Fehlan-Jones
- d. Shannon Heffernan
- e. Paula Perhot
- f. Scott Schuster
- g. Mary Szczepanik

5. EMPLOY KMS PBIS TEAM

The Superintendent recommends employing the following individuals as members of the KMS PBIS Team on an as needed basis, per time sheet, at tutor rate (\$28.00 per hour) for the 2021-2022 school year to be paid from Title IV Funds:

- a. Kathryn Dillen
- b. Suzanne Healy
- c. Heather Lahoski
- d. Lindsay Puz
- e. Helen Wolosz
- f. Jennifer Wooten
- g. Kristin Zatik

6. EMPLOY 2021-2022 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individual for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2021-2022 school year:

- a. Melanie Schmitt – KES Lunch Monitor – Step 0 - \$11.46/hr. – effective 10/1/2021

7. EMPLOY CLASSIFIED SUBS FOR THE 2021-2022 SCHOOL YEAR

The Superintendent recommends employment of the following 2021-2022 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Steffanie Bynum
Cafeteria - \$11.78/hr. – effective 9/3/2021
- b. Robert Dunn
Bus Mechanic - \$15.80/hr.
Cafeteria - \$11.78/hr.
Custodian/Maintenance - \$14.63/hr.
- c. Kelly Isenhardt
Bus Driver - \$14.63/hr. – effective 9/20/2021
Monitor - \$11.16/hr. – effective 8/31/2021
- d. Christine Minney
Monitor - \$11.16/hr.
Paraprofessional – Special Needs - \$11.16/hr. – effective 10/14/2021

8. EMPLOY 2021-2022 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2021-2022 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Rocky Houston – Head Varsity Girls’ Basketball – Step 3 - \$6,583.32
- b. Dylan Buffington – Junior Varsity Girls’ Basketball – Step 2 - \$3,573.80
- c. Ashley Elliot – Head Freshman Girls’ Basketball – Step 1- \$2,821.42
- d. Dennis Bartlett - Head 8th Grade Girls’ Basketball – Step 7- \$3,949.99
- e. Gregory Morgan - Head 7th Grade Girls’ Basketball - Step 7 - \$3,949.99
- f. Jeffrey Holzhauer - Head Varsity Boys’ Basketball – Step 7 - \$8,652.37
- g. Chad Elliott – Head Freshmen Boys’ Basketball – Step 7 - \$4,326.18
- h. Gregory Morgan – Head 8th Grade Boys’ Basketball – Step 7 - \$3,949.99
- i. Christopher Vondruska – Head Varsity Wrestling-Step 7 - \$6,959.51
- j. Donald Griswold – Head Middle School Wrestling – Step 6 - \$3,573.80
- k. Ashley Young –Varsity Cheerleader Advisor – Winter – Step 1 - \$1,504.76
- l. Leanne Manning – Junior Varsity Cheerleader Advisor – Winter Step 3 - \$1,504.76
- m. Douglas Cooper – Head Varsity Softball – Step 1 -\$4,514.28
- n. Kelli Doran – Mentor Teacher – Kelsey Matyi - \$1,000.00
- o. Kelli Doran – Mentor Teacher – Stefanie Kurowski - \$1,000.00
- p. Michael Hogue – Mentor Teacher – Alexis Febel - \$1,000.00
- q. Natalie Foster – Mentor Teacher – Kari Dove - \$1,000.00

- r. Adam Crabtree – Mentor Teacher – Anna Saxton - \$1,000.00
- s. Brittany Shaw – Mentor Teacher – Courtney Smith - \$1,000.00
- t. Brittany Shaw – Mentor Teacher – Alex Stanley - \$1,000.00
- u. Julie Sigmund – Mentor Teacher – Kathleen Dick - \$1,000.00
- v. Ashley Trenchard – Mentor Teacher – Lindsay Thut - \$1,000.00
- w. Leah Tesny – District RESA Facilitator – Sophia Dettorre, Amanda Glover, Alexis Kaczay – 3 @ 500.00 = \$1,500.00
- x. Renee Cuson – Ticket Taker - \$20.00 per game
- y. Stefanie Kurowski – Ticket Taker - \$20.00 per game
- z. Kathryn Dillen – Outdoor Learning Camp - \$300.00
- aa. Staci Rapson – Outdoor Learning Camp (50%) - \$150.00
- bb. Mark Sobel – Outdoor Learning Camp - \$300.00
- cc. Jennifer Wooten – Outdoor Learning Camp – \$300.00

9. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2021-2022 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Allison Fenik – Gymnastics
- b. Adam Chapek – Gymnastics
- c. Benjamin Bill – Wrestling
- d. Richard Healy – Wrestling

10. EMPLOY PERMANENT SUBSTITUTE TEACHERS

The Superintendent recommends employing permanent substitute teachers during the 2021-2022 school year at a rate of \$120.00 per day (\$60.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply:

- a. Debra Krolczyk
- b. Richard Marcucci – pending approval of Senate Bill 1 by Governor DeWine
- c. William Porter
- d. Sullivan Ratcliff
- e. Margaret Ratliff – effective 9/30/2021
- f. Derek Schuster – effective 9/28/2021

11. APPROVE SUBSTITUTE TEACHERS 2021-2022

The Superintendent recommends approving the following list of substitute teachers for the 2021-2022 school year, on an as needed basis, compensation at \$90.00 per day (\$45.00 per half day).

- a. Thomas Baracscai – pending approval of Senate Bill 1 by Governor DeWine

12. APPROVE KES PBIS MEETING

The Superintendent recommends approval of a stipend of \$100.00 per day for the following staff members participating in KES PBIS initial start of school meeting on August 17, 2021 to be paid from Title IV Funds:

- a. Taylor Brouse
- b. Kaitlin Bulger
- c. Nicole Cassell
- d. Laura DeVore
- e. Kathleen Dick
- f. Elizabeth Slone
- g. Allison Smith

13. APPROVE KES RTI MEETING

The Superintendent recommends approval of a stipend of \$50.00 per half day for the following staff members participating in KES RTI initial start of school meeting on August 20, 2021 to be paid from Title IV Funds:

- a. Taylor Brouse
- b. Kaitlin Bulger
- c. Kelsey Matyi

14. APPROVE CERTIFICATED TUTORS EXTENDED TIME

The Superintendent recommends employing the following certificated tutors for extended time on an as needed basis, at tutor rate (\$28.00/per hour), per time sheet.

- a. Justin Chaffins
- b. Julie Dieterich
- c. Amy McCay
- d. Allison McGreer
- e. Rachel Norris
- f. Catherine Toal

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: O'Boyle____; Stang____; Sturgill____; Walter ____; Wakefield____;

IX. OTHER BUSINESS

A. APPROVE TRUCK PURCHASE

The Superintendent recommends approving the purchase of a 2022 Ford F350 4X4 Dump Truck from Harrison Ford, Wellington, Ohio at a cost of \$48,194.00. This is the final cost with all added options and addition of the dump bed added to the chassis and Ford Public entity rebate of \$4,500.

B. ACCEPT DONATIONS

The Superintendent recommends accepting the following donations.

1. David Falk – \$400 to Keystone Strategic Plan Tree Project in memory of Gail Falk
2. Ross Maintenance LLC - \$200 to KHS BBQ Club and top soil at an estimated value of \$720.00 to Keystone Local School District

C. APPROVE OVERNIGHT TRIP TO CINCINNATI/COLUMBUS OHIO FOR KHS CHOIR

The Superintendent recommends approving an overnight field trip for Keystone High School choir students to Cincinnati/Columbus Ohio on Friday, April 29, 2022 to Sunday, May 1, 2022 as presented.

D. APPROVE HIGH SCHOOL STUDENT PARTICIPATION IN AN INTERNATIONAL FIELD TRIP TO AUSTRIA, GERMANY AND SWITZERLAND

The Superintendent recommends approving Keystone High school students to participate in an international field trip to Vienna Austria, Salzburg Austria, Munich Germany and Engelberg Switzerland for June 2023, under the direction of Keystone High School staff as presented.

E. APPROVE SERVICE AGREEMENT WITH EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY

The Superintendent recommends approving the service agreement with the Educational Service Center of Lorain County to provide 5 days of professional development between September 1, 2021 – June 10, 2022 as presented.

F. APPROVE ADVERTISING AGREEMENTS

The Superintendent recommends approving the following advertising agreements from September 1, 2021 through September 1, 2022 as presented:

1. Clear Choice Photo Booth – Gym Banner
2. Clear Choice Photo Booth – Stadium Fence
3. Keller Williams Citywide – Gym Banner
4. Keller Williams Citywide – Stadium Fence

G. APPROVE AMENDED 2021-2022 STUDENT HANDBOOK

The Superintendent recommends approving the amended Keystone Middle School student handbook as presented.

**H. APPROVE SCHOOL PANTRY DISTRIBUTION SITE
ACKNOWLEDGEMENT AGREEMENT WITH THE EDUCATIONAL
SERVICE CENTER OF LORAIN COUNTY**

The Superintendent recommends approving the School Pantry Program Distribution Site Acknowledgement Agreement with the Educational Service Center of Lorain County as presented.

I. APPROVE REMOVING POLICIES AND REGULATIONS

The Superintendent recommends approval to remove the following Board Policies and/or Regulations:

1. EDEB
2. EDEB-R
3. GBRA
4. GBRA-R
5. GBRAA
6. GBRAA-R

J. APPROVE POLICIES AND REGULATIONS

The Superintendent recommends approving the following Board Policies and/or Regulations:

- | | |
|-----------|------------|
| 1. AC | 18.EEA |
| 2. ACAA | 19.EEAD |
| 3. ACAA-R | 20.EF/EFB |
| 4. AFC-2 | 21.EFH |
| 5. BCA | 22.GA |
| 6. BCFA | 23.GBK |
| 7. BD | 24.GBL |
| 8. CBC | 25.GBP |
| 9. DECA | 26.GBQ |
| 10.DH | 27.GBRA |
| 11.DJF-R | 28.GBRA-R |
| 12.EB | 29.GBRAA |
| 13.EBC | 30.GBRAA-R |
| 14.EBCD | 31.GCB-2 |
| 15.EBCD-R | 32.GCC |
| 16.EDEC | 33.GCD |
| 17.EDEC-R | 34.GCN-2 |

35.GDBE
36.GDC/GDCA/GDD
37.IF
38.IGAE
39.IGAG
40.IGAH/IGAI
41.IGBE
42.IGBEA
43.IGBEA-R
44.IGCB
45.IGCH-R
46.IGCK

47.IGD
48.IGED
49.IICC
50.IKF
51.IL-R
52.JEC
53.JHCB
54.JHCC
55.JP
56.KGC
57.LEC-R

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: O'Boyle____; Stang____; Sturgill____; Walter ____; Wakefield____;

ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.

A. Future BOE Meetings @ 6 P.M.

1. Monday, November 15, 2021 - Regular Meeting – KHS Conference Room
2. Monday, December 13, 2021 - Regular Meeting – KHS Conference Room

X. OTHER BUSINESS TO COME BEFORE THE BOARD

A. ADMINISTRATIVE REPORTS

B. SUPERINTENDENT COMMITTEE REPORTS

1. Deborah Melda: JVS Representative
2. Carrie O'Boyle: Building & Grounds & Public Relations
3. Devin Stang: Student Achievement Liaison, Finance/Insurance & Board Policy
4. Kimberly Sturgill: KEEP, Student Achievement Liaison & Board Policy
5. Patricia Wakefield: Legislative Liaison & Public Relations
6. Dennis Walter: Finance/Insurance & Buildings & Grounds

C. COMMENTS/CONCERNS

- Board Members
- Superintendent
- Public *(In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address).*

XI. EXECUTIVE SESSION

Moved by _____, second by _____ to adjourn to Executive Session under ORC 121.22 and ORC 4117.21 for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation, matters related to employee bargaining negotiations and investigation of the charges/complaints (unless public hearing requested) of personnel. With no action to follow.

Roll Call: O'Boyle____; Stang____; Sturgill____; Walter ____; Wakefield____;

Executive Session _____ p.m. Return to Open Session _____ p.m.

XII. ADJOURNMENT

Moved by _____, second by _____ to adjourn the Regular Meeting.
(Time: _____)

Roll Call: O'Boyle____; Stang____; Sturgill____; Walter ____; Wakefield____;

ATTACHMENT A

			PERMANENT APPROPRIATION RESOLUTION		
			City, Exempted Village, Joint Vocational or Local Board of Education		
			Rev.Code Sec. 5705.38		

			BE IT RESOLVED by the Board of Education of the KEYSTONE School District, LORAIN County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30th, 2022, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:		
				FY2022	
		Fund	DESCRIPTION	APPROPRIATION	
		001	GENERAL	\$ 17,442,011.00	
		002	BOND RETIREMENT	\$ 1,825,200.00	
		003	PERMANENT IMPROVEMENT	\$ 300,000.00	
		004	BUILDING & IMPROVEMENTS	\$ 648,189.16	
		006	FOOD SERVICE	\$ 604,922.95	
		007	SPECIAL TRUST	\$ 30,000.00	
		010	CLASSROOM FACILITIES	\$ 1,955,536.47	
		018	PUBLIC SCHOOL SUPPORT	\$ 45,000.00	
		019	OTHER GRANTS	\$ 20,000.00	
		020	SPECIAL ENTERPRISE	\$ 80,000.00	
		022	OHSAA TOURNAMENT	\$ 5,000.00	
		024	EMPLOYEE BENEFITS SELF INS.	\$ 73,500.00	
		034	BUILDING MAINTENANCE	\$ 132,685.36	
		035	TERMINATION BENEFITS	\$ 53,413.65	
		200	STUDENT MANAGED ACTIVITY	\$ 50,000.00	
		300	DISTRICT MANAGED ACTIVITY	\$ 110,000.00	
		401	AUXILIARY SERVICES	\$ 90,050.00	
		451	DATA COMMUNICATIONS	\$ 5,400.00	
		461	HSTW/MMGW GRANT	\$ 9,614.42	
		467	STUDENT WELLNESS AND SUCSESS FUNDS	\$ 87,904.58	
		499	MISC STATE GRANTS	\$ 18,130.14	
		507	ESSER	\$ 2,192,808.87	
		510	CRF/OBG Fund	\$ 5,205.75	
		516	IDEA PART B GRANTS	\$ 358,619.55	
		572	TITLE I DISADVANTAGED CHILDREN	\$ 231,206.54	
		584	TITLE IV - A STUDENT SUPP. & ACADEMIC EN	\$ 15,069.71	
		590	IMPROVING TEACHER QUALITY	\$ 77,516.05	
		599	MISC FEDERAL GRANTS	\$ 17,833.58	
		TOTAL:		\$ 26,484,817.78	

		CERTIFICATE						
		(O.R.C. 5705.412)						
		RE:						
		IT IS HEREBY CERTIFIED that the KEYSTONE School District has sufficient funds to						
		meet the contract, obligation, payment, or expenditure for the above, and has in effect						
		for the remainder of the fiscal year and the succeeding fiscal year the authorization to						
		levy taxes which, when combined with the estimated revenue from all other sources						
		available to the district at the time of certification, are sufficient to provide operating						
		revenues necessary to enable the district to maintain all personnel, programs, and						
		services essential to the provision of an adequate educational program on all the days						
		set forth in its adopted school calendar for the current fiscal year and for a number of						
		days in the succeeding fiscal year equal to the number of days instruction was held or						
		is scheduled for the current fiscal year, except that if the above expenditure is for a						
		contract, this certification shall cover the term of the contract or the current fiscal year						
		plus the two immediately succeeding fiscal years, whichever period of years is greater.						
		DATED:						
		BY:						
			Treasurer/CFO					
		BY:						
			Superintendent					
		BY:						
			President, Board of Education					